

Name:

Class:

TOTAL: ____/40

PORTFOLIO	4 marks	3 marks	2 marks	1 mark	0 marks			
COMPLETENESS (requirements, number of documents, class work)	Your portfolio is complete	Your portfolio is almost complete	Your portfolio only contains parts of the required materials	Your portfolio only contains few parts of the required materials	Your portfolio contains irrelevant materials			
ORGANISATION	Your notes are organised very well. There is no problem at all to find anything back	Your notes are organised well. Yet, sometimes There are problems to find something back	Your notes seem to be organised but it is pretty difficult to find anything back	You seem to have tried to organise your materials, but it's hardly possible to find anything back	You seem to have done no effort to organise your materials; it's impossible to find anything back			
PERSONAL NOTES	Your portfolio contains a number of personal documents of excellent quality	Your portfolio contains personal documents, but nothing exceptional or too few	Your portfolio contains only a few personal documents, or of poor quality	Your portfolio contains few personal documents	Your portfolio contains no personal documents			
TASKS AND TESTS	All tasks and tests are included and corrected as far as possible.	All tasks and tests are included but not all are corrected	Some tasks and tests are not included	Many tasks and tests are not included	Many tasks and tests are not included, it is a complete chaos.			
PERSONAL WORK								
LANGUAGE: VOCABULARY	Vocabulary is completely correct (word choice, word sort, false friends,...)	You make some vocabulary errors	You make many vocabulary errors	Your vocabulary needs immediate attention, you make far too many errors	You don't seem to do any effort at all to choose yours words.			
	8	7	6	5	4	3	2	1
LANGUAGE: SPELLING	Spelling is completely correct	You make some spelling errors, esp. uncommon or long words	You make many language- and spelling errors, even the simplest ones	Your language and spelling needs immediate attention, you make far too many errors	You don't seem to do any effort at all to write properly.			
	8	7	6	5	4	3	2	1
LANGUAGE: GRAMMAR (tenses, construction,...)	Construction and tenses are completely correct	You make some construction and tense errors	You make many construction and tense errors	You make too many construction and tense errors	You don't seem to do an effort to use tense and construction correctly			
	8	7	6	5	4	3	2	1